**Draft Guideline for Neonatal Monograph Template Request (out of hours use).**

The clinical pharmacy service on NNU is provided between Monday-Friday 8.45-17.00. Out with this time, it is unlikely that there will be a neonatal trained pharmacist on site and therefore pharmacy cannot safely provide personalised monographs for individual use.

If there is an existing monograph for the medication you are administering however the dosing information is different to that stated, it is the prescribing clinican’s responsibility to provide evidence of safety.

This can be provided as :

* A print out of the BNFc dosing information for that specific drug.

Accessed via: <https://bnfc.nice.org.uk/>

* West of Scotland Neonatal monograph

Accessed via: http://www.knowledge.scot.nhs.uk/child-services/communities-of-practice/neonatal-managed-clinical-networks/west-of-scotland/neonatal-drug-formulary-(wos).aspx

* A clinical paper/trial with the recommended dosing regimen highlighted.

If you are asked to administer a drug that there isn’t existing monograph for then a monograph may be completed by the prescribing clinican using the template overleaf. This monograph should then be signed by the responsible consultant. The following resources been provided to support monograph completion. An updated monograph can then be completed by your clinical pharmacist within working hours if appropriate.

**Dosing Information**

* <https://bnfc.nice.org.uk/>
* <http://www.knowledge.scot.nhs.uk/child-services/communities-of-practice/neonatal-managed-clinical-networks/west-of-scotland/neonatal-drug-formulary-(wos).aspx>
* A clinical paper/trial with the recommended dosing regimen highlighted.
* Oncall pharmacist (accessed via switchboard)

**Reconstitution/Administration/Storage**

Each box of medicine should contain a Summary of Product Characteristics or a patient information leaflet detailing how to appropriately store, reconstitute and administer the medication. This can also be found for most medicines at <https://www.medicines.org.uk/emc/>

Alternative resources include:

* <https://bnfc.nice.org.uk/>
* NHS Lothian IV guide
* Medusa Paediatric Intravenous Drugs

**Monitoring requirements**

* BNFc
* Patient information leaflet

**INDIVIDUAL NEONATAL MONOGRAPH for................................................**

**Patient’s Weight:**

Affix Patient Label Here

**Indication**

**Dosage**

**Administration (route)**

**Reconstitution**

**Storage**

**Monitoring**

**Written by** (Prescriber) ………………………………………. Date

Approved for use by: (Consultant)……………………………………………